NOTICE OF A MEETING OF WELBY PARISH COUNCIL

You are summoned to attend the meeting of Welby Parish Council on Wednesday 18 November 2026 at 7.00pm at Wel-But Cottage, Welby

Members of the press and public are invited to attend. All members of the Parish Council are summoned for the purpose of considering the business to be transacted at the meeting as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO Date: 12 November 2026

AGENDA

1. Chair's Opening Remarks

2. Public Forum
Ten minutes will be set aside for members of the public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may instead be given in writing. Matters raised may be added to the agenda for a future meeting. Members of the public are welcome to stay for the meeting after the public session has ended but are not permitted to speak.

3. Councillors Present

4. Apologies for Absence

5. To receive any reports of members' interests, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Minutes of previous meeting
To resolve to approve the Clerk's notes of the meeting held on 16 September 2026 as a true and accurate record.

7. County and District Councillor Reports (if Councillors present at meeting)
- To receive an update from the County Councillor Martin Hill on Lincolnshire County Council matters.
- To receive an update from the District Councillor Sarah Trotter on South Kesteven District Council matters.

8. General Matters

a) To resolve to approve the appointment of Heidi Wilson as Clerk and RFO to Welby Parish Council on a trial basis for three months at an hourly rate of £17.00 per hour.

b) Speed Reduction
- Speed watch: to receive any updates if available from the community speed watch team.
- To receive a report in relation to the latest SID statistics.
- To receive an update in relation to the new pole for the SID for Church Lane.

c) Defibrillator
- To consider a request for funding under Section 137 of the Local Government Act 1972 by the Meliora Trust for defibrillator maintenance.
- To note that the Chair, Councillor Priestley has been re-elected to the Meliora Trust as the representative for Welby.

d) To note the requirement to register with the ICO at a cost of £52 per year.

e) To resolve to approve the purchase of a 1 TB back up drive to secure Parish Council data at a cost of £65.99.

f) To consider moving from Outlook to a gov.uk domain name and hosting with Cloudnext at a cost of £149.99 per year.

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g) To resolve to approve the appointment of Simon Moss Accountants in Sleaford to process monthly payroll for the Clerk at a cost of £PRICE (quote pending at the time of publishing the agenda).

h) Members to discuss an appropriate way for the Parish Council to show its appreciation to villages that make a contribution to the village.

i) To receive an update from Councillor Pask in relation to the Willow tree on the Village Green.

j) To discuss the condition of the Village Green (surface condition, weeds/nettles and compost heap.

k) To discuss the Village Green boundary fence (maintenance and ownership)

l) To discuss the Noticeboard (keyholder/responsible person).

m) To review the number of visits with a view to assessing its effectiveness.

n) To review the website's accessibility statement (annual requirement).

o) Members to note the following:
- Councillor Gilbert has been reimbursed for the materials for the repair of the casing around the water pump at a cost of £80.60 inclusive of VAT.
- LCC Grass cutting contract has been received, signed and submitted to Lincolnshire County Council.
- The Millenium plaque on the village green has been restored.
- The manhole covers on the Village Green installed by Quick Line has been repaired.
- The Clerk has repeated attempts to contact Strutt and Parker about the dead branches near the spring and pond.

9. Planning Applications:

a) Planning applications to consider with the following planning applications received:

Reference	Name	Location	Proposal
S26/1581	Welby Estates	Chestnut Cottage, Main Street, Welby, NG32 3LT	Permission in principle for up to two dwellings through the subdivision of existing ancillary garden area.

b) To resolve to approve the delegation of powers to the Clerk to submit planning responses in consultation with Parish Councillors in the event that the Parish Council cannot meet as a corporate body prior to the deadline for submission of comments.

10. Highway

To receive an update from the Clerk on highway defects and faults

Council Ref:	Date Logged	Description of Fault	Update
2883004	5/3/26	Dead tree with branch overhanging Church Lane	*Reported in Fix My Street. To be addressed by Highways.*

Members of the public are encouraged to report highways related matters via Fix My Street.

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11. Finance

a) To note the sum of the bank balance as of 8 November 2026 (£3,360.25)

b) To note the income received since the meeting on 16 September 2026

Date	Method	Amount	From	For
5/10/26	BACS	463.32	SKDC	community cleaning grant

c) To resolve to approve the expenditure from 16 September to 8 November 2026.

Company	Description	NET	VAT	GROSS
EON	Village Green Electricity			18.23
Wickes A J Gilbert	Materials for water pump repair			80.06
EON	Village Green Electricity			17.64

d) To resolve to approve the bank reconciliation dated 8 November 2026.

e) To consider annual subscription to the Lincolnshire Association of Local Councils at a cost of £PRICE (quote pending at the time of publishing the agenda).

i) To receive a recommendation from the Clerk in relation to the appointment of an internal auditor for the financial years 2026/27 through to 2028/29 to review the adequacy of internal control systems and compliance with laws and regulations, and to ensure the safeguarding of public funds.

ii) To agree that the internal auditor is competent and independent of the Parish Council.

f) To review the effectiveness of the Parish Council's internal controls.

g) To review the budget and precept request for 2027/28.

12. Correspondence

a) LALC E-news dated 6 November 2026 providing updates about issues including Local Government Re-organisation, employment updates and training.

b) Local Government Pay Award 2026.

c) To note the email from Lincolnshire County Council dated 4 November 2026, Central Lincolnshire Local Plan Scoping Exercise – Extension of Deadline for Consultation Responses to 17 December 2026.

13. Dates of Future Parish Council Meetings